**Minutes of FODAC Committee Meeting, 6th of October 2020**

**Present:** Chris, Alan, Wendy, Emma, Dan, Stef and Jo Ablett

**Apologies:** Nick, Andrew

**Absent:** Lisa, Mary, Maisy

1. **Minutes of last Meeting and Matters arising**

The minutes were found to be a true record of the meeting.

1. **Treasurer’s Report**

The current bank balance is £ 9,874.10 plus the paypal balance of £ 2849.49 on Love admin.

We now have a debit card for the club, which we have to use to book the track and sports hall at the school. Wendy has booked the track for Tuesday evening and Saturday morning until the end of August 2021, which came to £ 2,476.00. The charges for the track have increased considerably, which is the reason why we are only booking for two sessions for now.

1. **Membership report**

We currently have 277 members of which 68 are juniors.

We are trying to move away from Love admin, to make the system more user friendly. Chris has asked Jason RC to see if we could have a membership form to download from the website, which could be emailed to Emma (We need to make sure that it is GDPR compliant). Payment can be made through bank transfers.

The school have asked us to have a QR code for the track and trace app. Alan will sort the code. **Action: Alan**

We still need to take a track and trace register too as not everyone has the app or brings their phone to training.

1. **Track Hire for 0-5/5-10 groups**

Andrew had queried some figures he was given re total track hire per annum. In the annual accounts for 2018/19 the total track hire was showing as £ 2,500.00. In 2019/20 the total was £ 1,000.00. The reason why 2018/19 was so high was down to the fact that the school were very slow with their invoices and we ended up paying for the previous year during the 2018/19 accounting period.

The new regime at the High School are now charging £ 15.00 per hour for track hire and where we used to pay £1,000.00 for five evenings and one morning, we would now have to pay £3,250.00 for the same.

Emma stated that the current group sizes do not warrant the track hire cost.

We also noted that the only group using the track regularly for a few weeks in a course is the 0-5k group. The other groups only use the hut to leave keys. This does not require the hire of the track, but unfortunately, we cannot have access to the hut unless we book the track.

1. **Hire of Sports Hall for Junior training on Saturday mornings**

The Junior coaches have asked if it would be possible to hire the blue sports hall again for junior training on a Saturday morning. The cost of this is £ 35.00 per hour. Jo explained that we have already had to cancel one Saturday session because of the weather and we would not be able to go through the whole winter without some indoor training. Especially the very young athletes would struggle to do a whole session in cold or wet weather.

Jo is confident that the parents would be happy to pay £ 2.00 instead of £ 1.00 for the indoor sessions and we agreed to pay for 1 hour from 9-10am on Saturday morning and the remainder of the session will be done on the track. We will do this from the end of October until February Half term.

Wendy will find out if the use of the toilet, which is in the hall foyer, is included in the rental charge. **Action: Wendy**

1. **Christmas Tree Time Trial**

As there is no chance of us getting a permit from the Forestry Commission to organise the Christmas Tree Race we will try and organise a cross country style time trial instead. Rachael Wheeler has offered the use of their farm for a race and Alan and Dan will have a look to see if this would be feasible. **Action: Alan, Dan**

Jon Havers at Bream Rugby Club has also said that the club are keen to get some of their players involved in a time trial race.

We will have to have another practice run with the timing system, before we are putting a race on. Alan will speak to Paul Dodd, to see if he will be able to help. **Action: Alan**

As we are not continuing to use Love Admin we could do entries through Fabian 4 or Run Britain. Dan will be able to get that set up. **Action: Dan**

On the subject of races Dan also mentioned that he will not be organising the Howling Bull Race this year, but he will get it set up as a maprun, so people can run in their own time, but still submit a time.

1. **Welfare Policy, Welfare Officer**

We need to ensure that we have a welfare policy for the club in place and should also train a welfare officer for the club too.

1. **Any Other Business**

VLM 2021 Club Places: We have to decide who will be able to enter their names into the club place draw (if there will be club places available), as the usual criteria of helping at our events at least twice during the couldn’t be fulfilled. However, if we are organising a time trial, we will need helpers and we could also do with some helpers to clear the huts. We may offer people to enter the draw who were unlucky in the draw last year.

Jo asked if we would be able to get a working party together to clear out the junior hut and the storage hut so we will be able to store the equipment which is currently in storage at a cost to the club. We will hopefully hire a skip during the last week of October (date TBC) and then check the equipment in storage and bring it to the huts.

Chris has ordered a battery for the defibrillator, which costs around £300.00. He ordered it a while ago and has still not received it. He will now dispute the charge with the bank to get the money back. Alan said that we could borrow Mallards Pike parkrun’s defib for now until we are able to get a new battery. **Action: Alan, Chris**

The Meeting ended at 8.35pm.

The date for the next meeting will be confirmed.