**Minutes of FODAC Committee Meeting,**

**Monday, 10th of August 2020**

**Present:** Chris, Alan, Wendy, Emma, Nick, Andrew, Maisy, Stef

**Apologies:** Dan, Mary, Lisa

1. **Chairman’s report / Meeting with Five Acres High School**

Chris explained that we should be considering a return to training and group running as soon as possible. This will have to be done following all EA Covid 19 guidelines.

We have a risk assessment now in place and Chris has done Covid 19 officer training.

He would like all coaches and run leaders to do this training via Welsh Athletics. The cost of the course is £ 4.00 per person and will be paid for by the club.

All coaches and run leaders must maintain the rules, as set out in the risk assessment. There are no limits on numbers other than the normal coach/athlete ratios.

Anyone attending a training session or group run must be signed in by their coach/run leader to declare that they are Covid symptom free and leave their contact details.

We will make concise posters for the track and huts to enforce all rules.

Unless EA rules insist on toilets being available, there will be no toilets available during training sessions at the moment.

We will check how much the school would charge for cleaning toilets if we have to provide them.

Tuesday training at the track will resume on the 18th of August, all athletes are to follow the code of conduct, which will be posted on the Facebook pages and available to see at the track too. **Action: Chris**

The 0-5k group will resume on Monday, 24th of August. Nick will post a first come first serve post on the group’s Facebook page and the first 24 (2 groups of 12) to respond will be able to attend the first 9 week course. As with all training the EA rules apply and a track and trace register will be kept. **Action: Nick**

We also want Junior training to recommence as soon as possible. Alan will liaise with Jo and Lee Ablett to get the Saturday morning sessions under way and we are hoping that Mark Williamson may be able to continue an older junior running session on a Tuesday evening. We don’t expect Dave to attend any junior training in the near future. **Action: Alan**

Throwing training: Andrew C is liaising with the throwing group, who will be training at various venues. As all other groups the throwing group will also adhere to all Covid 19 related rules and risk assessments, as well as local rules at other venues.

Chris and Alan attended a meeting with the Greenshaw Trust, who run Five Acres High School to discuss the use of the track:

The meeting was very positive and we have got permission to start training on the track immediately as long as we can provide a risk assessment and make sure that we are following Covid 19 guidelines.

We have been given permission to continue under the current terms until the middle of September. After that there will be a price increase, subject to negotiations.

The school is currently fencing off the actual school buildings and will eventually fence off the track too. We will have gated access. Any use of the track must be pre-booked through the school and we will need a debit card to do this. The track is NOT open to anyone for training unless it has been booked with the school. Bookings through Jane Whiting at the school.

We doubt that there will be a training session on a Thursday until further notice as Dave is not coaching at the moment.

We are still keeping the training at Bream on a Wednesday evening for the foreseeable future as it is well received and great cross-country training.

The school are very keen to develop the site and track and we will be able to discuss this with them in the future.

Greenshaw Trust were under the impression that we do not pay for the electricity we are using, but Wendy has copies of all invoices which charged us for electricity, which we will provide to the school. **Action: Chris, Wendy**

1. **Treasurer’s report**

The current bank balance is £ 12,787.88 plus around £ 3,000.00 in the paypal account which will need to be transferred. **Action: Emma, Wendy**

The income since the 1st of April was £ 1,063.02, this was made up of membership fees, EA fees, Wyedean Relay refund, sale of club vests, training fees from Bream, Forest Lottery and Gift aid. Expenditure of 2,392.03 was made up of Refund of membership fees, EA fees, Coaching Courses, Chip Timing, admin and expenses, work on throwing area audit fees, twinning association and prizes for one of the virtual races.

We are still owed money for cross country which was prepaid to the leagues, but not used as the races were cancelled. This will be carried forward to next season.

1. **Membership Report**

We currently have 388 members still showing on the data base, however there are still 20 families, 53 Over 18s and 38 under18s who have not paid the reduced membership for this year. As we are restarting training at Five Acres on the 18th of August for adults and 22nd of August (subject to confirmation) for Juniors we would expect membership fees now. The deadline for payments is the 31st of August. Anyone who has not paid the fees by then will cease to be a member of the club, expected to pay non member training fees and will be removed from the members only Facebook page. They will be unable to represent the club in races, cross country and track and field events.

Emma will do another post on the Facebook pages and send another email reminder to anyone who has not paid. **Action: Emma**

1. **Use of another Throwing Facility**

Andrew C has asked if the club is prepared to pay for the use of another throwing facilty while we are waiting to complete the area at Bream. Delay because of Covid and planning permissions means that we can not yet erect the throwing cage at Bream. Nick will sort as much as he can at Bream, so the facility can be used for strength training but in the meantime, we agreed that we will pay for the use of Gloucester AC’s facility twice a week during the current season and then once during the winter. Andrew Compton will need to find out how much Gloucester will be charging us.

We decided to pay this as we are an Athletic Club not just a running Club and we have some very promising young throwers training with us.

1. **Any other business**

As the club championship didn’t happen this year there will be no presentation evening after Christmas. We may be able to offer a social event in the spring depending on guidelines and demand.

We agreed that it would make sense to move the Championship year to bring it in line with the financial year, so the new Championship will start on the 1st of April and run until the end of March. This ensures that all cross-country races and track and field are all in the same championship year and we will be able to have a spring presentation evening, which may be better attended than the one after Christmas.

At the moment we cannot plan for the Christmas Tree race as we are not able to obtain a licence from the Forestry Commission.

We are looking into organising a time trial race instead. There is the possibility of a cross country time trial or a Coppet Hill time trial. We will speak to Dan about this.

**Action: Chris**

**The meeting ended at 8.30 pm. A date for the next meeting is to be confirmed.**