**Minutes of FODAC Committee Meeting, Tuesday, 12th of February 2019**

**Present:** Chris, Alan, Wendy, Cherry, Dan, Melissa, Nick, Andrew C, Stef

**Apologies:** Jo, Vicky

**Not Present:** Lisa, Andrew

1. **Minutes of Last Meeting and Matters arising**

The minutes of the last meeting were found to be an accurate account of the meeting. Any matters arising, are on the agenda for this meeting.

1. **Treasurer’s Report**

The current bank balance is £ 18,652.65.

Recent income came to £1,033.85 which was made up of training fees (adult and juniors) Severnbanks training fees, Membership and EA fees and 0-5k donations.

Expenditure came to 1,396.55. This was made up of track hire (October to December), Gym hire (December, January), Use of toilets (December, January), Electricity (December, January), Hire of Severnbanks (November, December), Coaching Conference for Catherin and Alan, Membership FVAF, Affiliation to Gloucestershire AAA, repair of gazebo bag.

The Christmas Tree Race profit was £ 1,127.78.

The income for the race was 2,314.00 and the expenses came to 1,186.22.

Expenses were made up of prizes/medals, race licence, race numbers, stationery, Ross First responders (First Aid), Ellwood Football Club, Ellwood School (Donation for car park use) and online entry fees.

The presentation evening had a total income of £ 1,117.00 (payments from members plus raffle) and we paid Forest Hills £ 1,224.00. The difference is the balance for the disco. The trophies for the presentation evening cost £ 341.97.

Wendy is aiming to do a gift aid claim for the last few membership fees for the current year. She will also make a claim under the small donations scheme for tax year 2016/17 (total donations 2,209.35) and 2017/18 (total donations 2,300.34)

We currently owe Gwent League £ 79.00 for the last cross-country meeting, we will settle all outstanding race entries after the last meeting in March.

1. **Membership Report**

We currently have 444 members (283 adults and 161 juniors).

We have decided to keep the membership fees for the new membership year, which starts on the 1st of April the same as this year.

Adults £ 15.00

Juniors: £ 10.00

Family Membership £ 30.00

It looks like the England Athletics Affiliation Fee also remains the same, but Cherry will double check this. It is currently £ 15.00 per person for all athletes from U11 upwards. **Action: Cherry**

1. **Upcoming races**

Dan, Chris and Alan will get together and decide which races we will host this year and will start applying for race licences. The Fountain Five is booked to take place on Thursday, 23rd of May. Stef has booked the Fountain. **Action: Dan, Chris, Alan**

1. **Cotswold Way Relay**

Jools has applied to CWR for 4 teams, but we do not know until Mid-March how many teams we will be able to have as the entries are now done on a ballot system.

The entry fee has increased to £ 200.00 per team and we have decided that we are still paying for this.

1. **Coaching Report**

Andrew has now nearly finished the full training plan for the summer season for all juniors.

Andrew stated, that we are short of coaches for Junior training on a Tuesday, as he has to be in the throwing area to supervise the throwers and Dave can not look after sprinters, jumpers and endurance athletes by himself. Andrew asked if there would be someone available to help supervise the endurance runners. This would not have training and could be done on a rota basis, so that no one would be taken away from their training every week. Frank is currently working away a lot and not available to coach. Chris will send a request out to the run leaders. **Action: Chris**

Jo Ablett is currently doing the Level 2 Coaching Course, which will be completed in the summer, when she will be a fully qualified coach. This will free up Dave and Andrew on a Saturday morning.

1. **Search for a new Throwing Facility**

Following our press release we had two offers of some land for a throwing facility:

1. St John’s Cricket Club in Cinderford. They would have the land, but their committee have now decided that it probably would not be feasible to set up a throwing area in their grounds, as their training and our would clash.
2. Bream RFC have got the land. It would need a bit of work to flatten the ground, but the area is ideal and we could probably put up a practice net for £ 2,000 to £ 3,000. Chris would like to meet with Andrew to check the facilities. We would have to get a storage container and a generator for winter training.

If we are happy with the set up we can discuss rent and security of tenure.

Andrew also mentioned that there would be another possibility to set up a throwing facility at Severnbanks School, but he will need to go and have a look at the area available.

1. **Unaffiliated Juniors**

One of our junior members ran in the Gwent League cross country meeting, although he is not an affiliated athlete and should therefore not represent the club at cross country. He will not be allowed to run at the Gloucestershire League meeting as he is not pre-registered. Alan will explain the rules to him again.

**Action: Alan**

1. **Welfare and Safeguarding Officer**

Kate has decided to stand down as Welfare officer, so we need to find a new welfare officer. This person does not have to attend each committee meeting. Chris will send an email to all members to see if anyone would be interested in taken on this role.

**Action: Chris**

1. **Any other business**

Sheralyn would like some lights, like the ones we have got around the track, for the Lydney 0-5k group. We agreed to buy these. Sheralyn is to get in touch with Cherry, who will buy these. **Action: Cherry**

It has come to our attention that some members have been racing on other members race number. Unless the number has been officially transferred via a race organiser this is against UKA rules as it invalidates insurance cover and could compromise personal safety. Chris will post something regarding this. **Action: Chris**

Chris wanted to thank Andrew Brooks for the hard work he put into organising the presentation evening.

Nick Lord is now our First Aid Officer. He is currently organising first aid kits for all run leaders who take groups out. He will also get the Defibrilator serviced. **Action: Nick**

Chris asked to set a date for the AGM. We decided to book the Rising Sun at Moseley Green again for Friday 10th of May, 7.30pm. We will offer sandwiches and chips, but won’t have the bar downstairs to avoid paying for extra staff. **Action: Stef**

We would like to thank Mark Powell for the First Aid Course, which everyone found very useful, and we still need to pay Mark for the online part of the course. **Action: Stef**

We would like to arrange for another First Aid Course, so that all run leaders will have a first aid qualification.

The Meeting ended at 8.50pm

The Next meeting will take place on Tuesday, 12th of March.