**Minutes of FODAC committee meeting, Tuesday, 1st of August 2017**

**Present:** Andrew K, Richard, Wendy, Cherry, Dan, Pete, Vicky, Melissa, Stef

**Apologies:** Andrew B, Jools, Jo, Alan, Helen

1. **Minutes of last meeting and matters arising**

The drop safe has been fixed and money is collected safely. No money has gone missing since the first incident.

Blaisdon 10k went very well. It was a good race and was well attended. Thanks to Jools and his team of volunteers.

Pete has ordered a couple of coach’s T-shirts to see what they look like and what the fit is like and he will then order T-shirts for all run leaders. **Action: Pete**

The vest orders are going well. T-shirts can now also be ordered on paysubsonline and one order for t-shirts has already been placed. Crop tops will be available too, but we need a minimum order of 10 before they can be produced. Melissa will ask the girls to place their orders (**Action: Melissa**) and Cherry will add the crop tops to paysubsonline. **Action: Cherry**

1. **Treasurer’s Report**

The club income since the last meeting on the 13th of June came to £3,763.18, which was made up of Membership fees (including EA affiliation fees), Race entries for Blaisdon 10K, vests, training fees, 0-5k donations and a parkrun donation of £ 10.00 which we are holding for parkrun.

Expenditure for the same period was £ 2,690.16. The largest amount was payment for the vests, which were paid for by the members previously – since April we have received a total of £ 2,314.50 for club kit which was mainly for the new vests and some of the old kit being sold off at discounted prices. Other costs were EA affiliation fees, 3 x Leadership in Running Fitness Course, St John’s Ambulance for Fountain Five, medals for the graduates of the Lydney 0-5k group and a safeguarding renewal course for K Dennant.

During the summer months we do not have any outgoings for the hire of the sports halls.

Blaisdon 10k total income came to £ 968.98 and we are still waiting for Jools to claim any expenses, but as we provided our own First Aid there should only be costs for prizes and race numbers.

The sports halls need to be booked for the winter for Junior training. We will need the Blue Gym at the school on Tuesday evenings from 6.15pm – 7.30pm and Saturday morning from 9.00am – 10.30am. We also need to book the main hall at the Leisure Centre for Tuesday evening from 6.30pm to 7.30pm. Wendy will make these bookings. **Action: Wendy**

1. **Membership Report**

Cherry has now removed any previous members who had not renewed their membership by the end of June and the new membership total is at 435 members. This is made up of 233 family membership members, 126 over 18/adult members, 68 junior members and 8 life members.

Cherry is now checking that anyone who has not renewed their membership does not attend training sessions or is claiming to be a member. She is also trying to chase juniors, who attend regular training session, to join the club. This is made easier with the help of the parents who do the junior registration, aiming to get email addresses of any new juniors, so they can be contacted by Cherry.

1. **Coach’s Report**

Pete is supporting the adult coaches and run leaders and has been visiting the Lydney 0-5k group, where he has been very pleased with the progress and that Sheralyn had many helpers to support the group and was very keen to promote FODAC. The progression in Lydney should be a 5-10k group, which could be run by Neville Turner if he attends at Leader in Running Fitness course. Pete will arrange this. **Action: Pete.**

Lara Adams is in the process of setting up a 0-5k group in Cinderford at the Dilke Hospital for now, but during the winter this would have to move to a lit-up area, perhaps in the Industrial Estate. This is obviously also promoting FODAC.

Pete is aware that he has not been supporting the Junior coaches enough and will have a meeting with them very shortly. We do need at least 6 more coaches for the junior section, so we can have two coaches per age group. Pete will endeavour to find more coaches for the junior section. **Action: Pete**

Melissa Kolic would like to attend an Assistant coach course as she is now 16 and therefore old enough to do this. Maddie Francis has expressed an interest in the junior leader course, which she can attend once she is 14 in December.

Marie Clarke is going to do the level 1 coaching course at the end of October.

Cherry would like the coaches to use the paysubsonline data more regularly. So far only Nick has been using the email facility, but coaches should be able to use it to access any information about their athletes quickly and easily. Pete would like to find out more so that he can instruct the coaches how to use this. Cherry will show Pete the system. **Action: Cherry and Pete**

Pete double checked that it was still ok to order the sports hall equipment the coaches requested. It was agreed that he should go ahead and order this as soon as possible. **Action: Pete**

1. **Relationship with Lakers School**

After our last meeting Richard went back to the school with our concerns of the increase in charges and the requested move of the club hut. They took their proposal and our concerns to the school governors and it is now agreed that we do not have to move the hut and we will not be charged for the individual containers on the school site.

The new contract will be valid for 12 months from now, even after the new company has taken over Lakers School as an academy.

Richard had a meeting with Ali Ford, the school’s business manager and Dave Kent from the West Dean Parish council. The Parish Council have an aspiration for the whole site, once the college has moved, to turn it into a sports/leisure hub, which could potentially include a new track with a STP pitch in the middle. Dave Kent would like to set up a committee which would involve the various clubs and the council to work on the feasibility of this.

We discussed if we should continue to look into the possibility of installing floodlights on the far side of the track. The general feeling was that we may not want to invest money if the whole site gets redeveloped in a year’s time, but Pete stated that we should still continue to work on this plan and perhaps have a look at the feasibility study which seemingly has been done by the school to develop the site. This may help us to decide if we should go ahead with the flood lights. Richard will try and obtain a copy of this.

1. **Race Timing and Results**

Dan has investigated various options for race timing and results and has found that the webscorer, which we used at the Fountain Five was the cheapest option, which produces instant results.

He has spoken to Fabian 4, who charge £ 1.00 per runner for a chip timing system, but Dan has not yet seen the system work. He will be going to a race where it is used to find out more.

For the webscorer software we need a tablet (a water proof tablet/ipad is preferable) and the software costs about £ 40.00 per year. Cherry will ask Tim Wynds for some recommendations. **Action: Cherry**

If we had a club tablet this could also be used for coaches to access paysubsonline for athlete’s information, provided that we can have internet access at the hut.

With regards to race entries it has been decided that we should use paysubsonline as we are already subscribing to this and it is cheaper than other providers and seemed to work very well for the Fountain Five race.

Cherry will set up the Yorkley Gallop entries on the system now. **Action: Cherry**

1. **Midland League**

Alan asked to raise this item, but unfortunately, he could not be at the meeting today. He said that he finds it difficult to recruit athletes to join the team for the Midland League events. Pete thinks the only way to get members to come to the meetings is by contacting them individually. Stef stated that Debbie also had difficulties recruiting ladies for the team and that it may have something to do with the locations of the meetings. It was agreed that a minibus would probably encourage some more members to go to the meetings and Pete was asked to book a minibus, if he felt that he would have a team for the next meeting on Saturday, 5th August at Tamworth. **Action: Pete**

Pete also suggested that we should perhaps look into encouraging more of the younger (U17 and upwards) members to take part in those events.

Stef had a message from Walter, who suggested to have a ‘Sports Day’ / Club track and field championship day, when members could try out different track and field events perhaps like a pentathlon or similar, to encourage more members to join the track and field teams. It was agreed that this is a great idea, but it is too late in the season to organise this and we should bear this in mind for early spring, so that we can recruit enough members to have better participation in the Midland and Avon Leagues.

1. **Autumn Mile**

We are all set to go ahead with the Autumn Mile, unfortunately Dan is finding it difficult to get the required number of track officials. We still run the event, but the results may not be eligible to go on Power of 10 unless we can find some more officials.

The medals for the children’s races have already arrived.

Andrew suggested that we need a proper volunteer list for the Autumn Mile in the same way we have lists for other events. Dan will organise this and coordinate the volunteers. **Action: Dan**

1. **Christmas Tree Trophies**

Jacqui had a quote for some specially designed Christmas Tree trophies for the Christmas Tree race. However, £ 250.00 for the trophies for main race winners and age category winners seems to be too expensive, especially when we are also giving out finishers medals. Perhaps we should just have a specially designed trophy for the main winners of the race and the usual prizes for the age category winners.

1. **Any other business**

It was noted that the Oldbury 10 race, which is September’s championship race is already fully booked and only 3 FODAC members have entered the race. It was felt, that although it is a shame, members had notification of the race being in the Championship and could have entered it if they wanted to do it.

Melissa said she had nothing to add from the Juniors.

The meeting closed at 9.00pm

The date of the next meeting is to be confirmed.