

## Minutes of FODAC Committee Meeting, Tuesday, 11<sup>th</sup> October

**Present:** Andrew K., Wendy, Cherry, Dan, Chris, Alan, Simon, Jools, Ian, Bev, Stef

**Apologies:** Richard, AndrewB.

### **1. Minutes of Meeting on 6<sup>th</sup> of September 2016**

Wendy and Stef will sort out the audit of accounts by Meryll Teague as soon as Wendy is better and will be able to put the paperwork together.

Stef has booked the Fountain for the Fountain 5 next year for Thursday, 25<sup>th</sup> of May, which is the Thursday before the half term holidays.

Lakers School Toilets: the toilets are checked after each session and Andrew B has taken responsibility to check them after the Monday, Wednesday and Friday sessions. We have not had any complaints from the school.

The college have asked us to park responsibly. It has come to their attention that people were parking on the grass and on double yellow lines, especially during busy times when there are events at the school, college or theatre. We will make members aware through notices, in newsletter and announcements. We will also pass this on to the other groups. **Action: Stef**

Bev will ask for cake contributions for Great Oaks / Yorkley Gallop.

### **2. Treasurer's report**

Since the last full treasurer's report on the 11<sup>th</sup> of July we had a total income of £4,060.80. This was made up of Membership fees, training fees, 0-5k donations, the coach to Swansea, Quadkids, Easy Fundraising Blaisdon and Mile races, including cake sale and entries to the Yorkley Gallop.

The expenditure came to £ 4,410.92. This amount was made up of the purchase of race numbers for Avon League, race signage, gym hire, track and toilet hire, electricity cost, EA affiliation fee, Modifications and equipment for Junior Hut, Coach to Swansea, Cross Country affiliations and prepayments training course and deposits for hall hire and presentation evenings.

The bank balance as of the 5<sup>th</sup> of October is £ 16,438.83.

Wendy has already received invoices for the sports hall hire and the Affiliation for YDL, but they are not due to be paid until next month.

The instructions to enter the cross country league races are as follows:

Gloucestershire League: All runners complete their own registration and state that they are FODAC members. They do not have to pay at registration. We are going to check after the races if the people racing for the club are full, affiliated members. Anyone who is not an affiliated member will be taken off the results and asked to pay the race entry.

Gwent League: We have to enter as a team, so team manager can check if members are affiliated members. Again, we do not pay on the day but will be charged by Gwent League after the event.

### 3. Membership report

We now have 450 members (263 adults and 187 juniors)

Some members are now trying to re-join, even though they should have re-joined by the end of June. We should consider a new rule, including a re-joining fee after the end of June.

### 4. Club Championship

We found that there were not enough long races included in the proposed Championship races (only Forest of Dean Spring Half and a marathon) and it would be better to include another couple of longer races. We should also ask for the need of two long, two trail and two road races to be included.

It was noted that the Big Dipper clashes with the Autumn Half Marathon, which may divide loyalties as a lot of members like to support this well organised local race.

We will ask Steve to either add two long races or substitute to shorter races with long races. **Action: Stef**

### 5. Great Oaks Yorkley Gallop

Bookings are slow although the race is a Spirit of Monmouth Championship race. But we have advertised it to all the usual clubs. Stef has posted race on Running Races FB page, Gloucestershire Orienteering page, and the 5-10k and 10-20k groups.

Dan had very positive feedback on the shorter race, which is entry on the day only. We could do with a few more marshalls.

Wendy has offered to help with registration and will also man the tea/coffee/cake stall.

Alan is going to help with the junior race, but we also still require another sweeper. Dan has ordered medals and numbers, insurance is sorted and St John's have been booked and cups for water stations are in the hut.

Rob Freeman will run the course early to ensure that it is still properly signposted.

Dan has contacted Lucozade who will provide some drinks for after the race.

Bev will ask members for cake donations. **Action: Bev**

We need to make sure that we have parking attendants available, as the car park at the village hall is not very big. We could ask people to park in the layby opposite Yorkley school.

We need to have signs to stop people coming into the hall in muddy shoes. **Action: Dan/Stef**

The Carol Jones trophy and the Yorkley Dash trophy will have to be brought back by Marcus and Helen, who won them last year.

### 6. Junior Hut

The Junior Hut has been tidied up and cleaned. (thank you to Chris, Alan and Kate for their hard work). All seating is now in place in the Junior Hut and Chris has sorted a desk and chair. There is a kettle in the junior hut and we have purchased a microwave for the big hut. The next stage will be the painting of the inside by the Coop staff.

Racks have been put into the storage hut and all throwing equipment is now in the throwing hut by the throwing area.

#### **7. 0-5K and medical screening**

We have been asked if the 0-5k group would need to complete medical screening or at least fill in a medical form to state that they are fit to run. Concerns were raised if there was any insurance cover for these groups. As they are coached by Run England coaches they should be covered by Run England insurance. However, coaches should risk assess to see if they can run the course for all individuals and ensure that members of the group make enough progress to continue. We need to discuss this further when Andrew B will be available.

#### **8. Christmas Tree Race**

Jacqui has started the ball rolling and booked football club and registered race. She would like to have all pre entries online, instead of having postal entries too.

We need to check if the school is ok to open their carpark again.

Jacqui would like the Junior races to take place before the adult and the canicross to go last.

#### **9. Any other Business**

Ness has been making enquiries to get new kit.

She sent us a variety of sample photos of new vests which would retail at £20.00 and £ 16.50. We can have a vest designed for £ 50.00 to our specifications.

England Athletics would have to approve the design before we can adopt it.

Most members of the committee were interested in getting new kit, but we would like to be able to let members order their own kit online as this will not tie up any of the club's money and will also avoid having to guess which sizes we may require.

We would need to consult with members before we go ahead with new kit and we also have to ensure that the old kit can be phased out slowly, as some new members only just bought their vests.

Chris M will not be standing for the committee next year and he would like to find a successor by January, so he can hand over his responsibilities.

Simon has done a health and safety check and ask for permission to purchase two fire extinguishers for the club huts.

Andrew and Stef recently met a researcher from Melbourne University who was researching sports club's presence on the internet.

He suggested that we could store or medical and personal details in a 'cloud' which could be access with password only for example by the coaches, when they required medical info on a member. We may have to look into this in the future.

He also gave us some links to pay the membership fees online, which Cherry is now investigating. **Action: Cherry**

**The meeting ended at 9.00pm**

**The date of the next meeting will be confirmed.**