

Minutes for FODAC Committee Meeting, Monday 11th of July 2016

Club Hut

Present: Andrew Kaye, Richard Pegler, Wendy Lawrence, Cherry Fowler, Chris Moore, Andrew Brooks, Alan Robertson, Dan Sandford and Stef Francis. Guest: Brian Griffin of The Maze Runner event

Apologies: Julian Boon, Simon Harding, Ian James, Bev James

1. The Maze Runner races at Elton Maize Mazes

Brian Griffin introduced himself and explained that he organises a number of events in the local area, such as the Wild Boar chase, which is organised in connection with the Lions Club.

The Maze Runner races are 2k, 5k and 10k races, all off road. There will be obstacles around the course, such as climbing walls, crawling through tunnels or nets and part of the route will take runners through a partially sign posted part of the maize mazes.

The races will be chip timed and there is an online entry through Elton Mazes. The event is supported by the Lions Club and the Forest of Dean District Council Economic Growth Fund.

It is the first time for the event and is suitable for children from the age of 8 and adults. The prize is £ 22.00 per adult and £ 9.00 per child and the runners will all get a medal.

Brian is asking the club if we would be able to promote and endorse this event.

We decided that we would not put our logo to it this year to see how the event goes and we may endorse it next year. We will however promote it by putting flyers and notices up in the club hut at parkrun and post details on the 0-5k, 5-10k and Running races in the South West... Facebook pages. **Action: Stef**

2. Minutes of last meeting and matters arising

Stef will find out when next year summer half term holiday is and book the Fountain for the Thursday before the holiday/bank holiday weekend for the Fountain Five again. **Action: Stef**

The Modification of the old hut (cutting of new door) will hopefully take place in August, during the holidays. **Action: Chris**

Dan has ordered and received all race equipment (signage and tape) and we are good to go for Blaisdon.

Stef will put together the who is who display for the outside display case during the summer holidays. **Action: Stef**

The Athletic Club sign has been collected from Lydney and Pete said that he would put it up, as he knows where it should go. Stef will remind him to do this when he is back at training. **Action: Stef**

We have had no further details about the First Aid course SARA were offering. We need to get Jools to find out more. **Action: Jools, Stef**

3. Treasurer's report

The income since the last meeting on the 7th of June came to £ 2138.22. This amount was made up of membership fees, additional payments from the Fountain Five, Sale of club kit, Quadkids, training fees and the donations from the 0-5k groups. The expenditure was £ 1338.52, which was payment for Fountain Five, medals for Quadkids, costs for Blaisdon 10k, affiliation fees England Athletics and Avon League and a coaching course.

So far the income from the Quadkids events this year is £ 586.72 with an expenditure of £ 383.12. However, there is still money from the last Quadkids event to be banked.

After all income (£1228.95) and expenditure (£516.07) recorded the Fountain Five race made a healthy profit of £ 712.88.

We still have to pay an invoice of £ 855.04 from Lakers School for the hire of the track, the toilets and the sports hall in March and an invoice for the Avon League numbers of £ 29.40.

The current bank balance is £ 16,391.43.

Wendy has registered the Athletic Club for Gift Aid and has sent off the supporting documents. Hopefully we will hear from HMRC within the next few weeks.

4. Membership Report

We currently have 234 adult and 151 Junior members making it a total of 385 members.

Cherry was wondering if we should look into automating the membership payments, i.e. receiving payments directly into the bank account in order to speed up payments from members and making the process of membership renewal easier.

Sue Shergold's husband has written a programme which would allow payments to be made by paypal. This would charge us 3% of the payment as fee. We need to decide if we would want to pay this cost. The question is, if members would be put off by the idea of having to use paypal. If we could have all membership renewal forms and medical forms online too it would save the hassle of having to check each form separately and a membership payment could not be completed unless the form has been completed correctly. Cherry will investigate further.

We agreed that we will have to increase the family membership next year to £ 30.00 per family, which is still good value as it is the payment for two adults and all children are free of charge. The membership form next year will have to be changed to include this price change.

The trustees also explained that it was discussed during the trustee meeting that if members do not pay their membership renewals by the deadline date of the end of

June there will be an administration charge of £ 10.00 per adults or £ 5.00 per child for late renewals as these involve additional work for the membership secretary. This will also have to be added to the membership form.

5. Throwing Cage

Lakers School have asked us not to allow any hammers to be used until the throwing cage has been completed, as they damage the redgra, track and football pitches.

The coaches will be informed of this request. The committee want to support the training of throws and would like to see the throwing cage completed as soon as possible. We need to have someone, who knows exactly what is needed to complete the throwing cage, as no one on the committee is fully clear what has to be done. It would be great if Pete or Andrew could arrange for the work to be completed.

We would like to have a coaches' representative on the committee. This does not have to be a Head Coach, but a member of the coaching team, who will be able to help the committee to communicate with the coaching team. Or would it be an idea for a representative from the committee to attend coaches' meetings?

Stef will send email to all coaches to invite them to join a committee meeting.

Action: Stef

6. Safeguarding Officer

Andrew would like a meeting with the Safeguarding Officer to define the role of the safeguarding officer within the club. Richard will attend this meeting too. **Action: Andrew/Richard**

7. Club Championship 2017

Jools has decided that he doesn't want to administer the club championship next year as he has done this for the past three years and thinks that it is time for someone else to take over.

Chris asked if we should perhaps simplify the rules by removing the complications of bonus points for cross countries and track and field, although still keeping bonus points for marathons.

The committee would like to thank Jools for his hard work and the fantastic races he has selected over the last three years.

We now need to find another volunteer to administer the club championship. Stef will ask in the next newsletter if anyone is willing to do this. **Action: Stef**

8. Any Other Business

Kate has asked if we could arrange for the small cabinet in the new hut to be fitted with a lock so that all confidential information could be stored there. However, Chris has provided a tall filing cabinet in the Junior hut for this purpose, so we do not have to have the additional expense of fitting a lock to the small cabinet.

The Autumn Mile will take place on the 13th of September and we will need some volunteers to help with this event. Can we ask Pete to have an official time keeper for the races. We will use the last race results to allocate the heats and Cherry and

Stef have offered to do the results. Stef will ask for volunteers in a newsletter.

Action: Stef

The Meeting finished at 9.15pm. The date for the next meeting is to be arranged.