

## Minutes for FODAC Committee Meeting, Tuesday, 17<sup>th</sup> March 2015

Present: Chris H., Chris M., Jacqui, Wendy, Jools, Pete, Ian, Stef

Apologies: Sharla, Bev, Jim

### **1. Minutes of last meeting and matters arising**

Pete said that the hammer net has been marked out and we will start with the work once the weather is improved.

Pete has not yet been able to look into new hurdles and road signs, but will do so soon. **Action: Pete**

Lydney parkrun have agreed a route and are now speaking to Lydney recreation trust, who own the land to get permission.

Hard standing area around the huts: Pete has seen Ken Creed at Lakers School regarding the location of the metal storage shed and the concreting. Ken would like to see another plan. **Action: Pete**

Chris M has now heard that the college can't move before September 2017 or even 2018, so we should look into getting a portakabin as new accommodation for the club. He suggested that a portakabin could be placed between the Nissen Hut and our current huts at an angle to the track. Pete asked for a plan to be drawn up to show to the school. **Action: Chris M.**

A refurbished portakabin will cost around £ 3,000 to £ 4,000 and as a committee we agreed to purchase a refurbished portakabin. We should aim to get this by August and then do the concreting at the same time, when the school and college are closed.

Jacqui is still investigating the chip timing.

Jacqui produced a flyer for the Mallards Pike race, which we will hand out at the Forest Half Marathon, the Kymin Dash, Newent parkrun and other local races.

The Club Pentathlon will take place on Saturday, 11<sup>th</sup> of April. Pete will start organising this event. **Action: Pete**

Jacqui found out that the track is already officially measured, but the certification had lapsed. Jacqui has now received a new certificate and permit.

## 2. Treasurer's Report

The income of £ 514.49 we received during the last month was made up of entry fees for Forest Mile and Mallards Pike race, Sale of kit, track fees and fees from the Lydney group. Our expenses came to £ 404.60, which were the cost of keys for the filing cabinet, medals for the cross country team and medals and awards for the schools cross country team.

Wendy had noticed that she had not received all the track fees, but had been informed that they had been taken away for safe keeping. Wendy will ask for the money to be brought back, so it can be banked. It was decided that all money should be locked in the purple filing cabinet and should NOT be taken home. Wendy will organise a cash box for the money to be kept in, this will be locked in the purple filing cabinet at 6.30pm on a Tuesday when all track fees should have been paid. The money is to stay in the filing cabinet until Wendy is able to take it and bank it. We will keep a spare paying in book in the cash box, so other committee members will be able to bank the money if Wendy is not available. **Action: Wendy**

## 3. Membership Report

There was no membership report available.

Chris M. has been shown by Frank how to enter members on EA and what Frank does with the information from membership forms on the Club Spread sheet. Chris is currently looking into setting up a database.

## 4. Coaches Report

Two students from Hartpury College will be joining us during the summer as assistant coaches. Jack Fleet has also expressed an interest to help with the coaching.

Pete is currently speaking to Dave to find ways how to coach the Juniors more easily. He said that we need more coaches to provide quality coaching and that the children need to be made aware of the expectations the coaches have with regards to behaviour.

The 0-5k groups are going well with an attendance of approximately 40 people at Lydney and around 60 at Coleford. Pete was very pleased that the coaches have plenty of support from club members at both groups.

## 5. Kenya Link

We have been approached by Lakers School to see if we could support their link to Kenya this year. Some students, including one of our very dedicated junior members, Megan Creed are going to go to Kenya to spend time in a school and an orphanage and a group of students from Kenya will be visiting the Forest of Dean. The students will have to raise money to fund this exchange and we decided that we would support this effort by donating the proceeds of the Forest Mile on the 28<sup>th</sup> of April and allowing Megan and her friends to organise a cake sale and raffle at this event.

In return we would like Megan and her friends to help run the event and if possible make some links between the club and Kenya. It was decided that the entry fee for the forest mile will be £ 3.00.

**6. Mallards Pike Race**

We previously discussed that we should make the Mallards Pike race a more family friendly evening by providing a BBQ however, when Jacqui approached the Forestry Commission to see if the gate could be locked at 10.00pm rather than 9.00pm she was told that there would be an additional charge of £ 50.00 for this. We therefore decided against the BBQ.

**7. AGM**

The AGM will take place on Friday, 8<sup>th</sup> of May at 7.30pm at The Rising Sun, Mosely Green. Stef will send out information and nomination forms, put up notices and invite members on Facebook. **Action: Stef**

**8. Any Other Business**

Chris H just wanted to thank Jacqui and Chris M for keeping the newspapers up to date and sending articles in almost every week.

Stef will send out a newsletter to all club members in the next week. Chris H. will write something about the AGM and the committee to be put in the newsletter.

**Action: Chris H., Stef**

**The next meeting will take place on Tuesday, 21<sup>st</sup> of April 2015 in the Fountain Inn, Parkend.**