

## **Minutes for FODAC Committee Meeting, 17<sup>th</sup> February 2015**

Present: Chris H, Chris M, Jacqui, Pete, Ian, Jools, Jim, Wendy and Stef

Apologies: Kathy and Frank, Bev, Sharla

### **1. Minutes from last meeting and matters arising**

Track and Field Championship: Pete and Chris Penny are working together on this.

Hammer Net: The hammer net will be marked out when weather improves.

Ian will work on the steeple chase barriers to refurbish them.

Pete is still investigating the cost of road signs, hurdles and other equipment.

### **2. Lydney parkrun application for donation towards setting up cost**

Chris H opened this point with the statement that we are not a grant giving body, but would be able to make a donation to an organisation which could be of benefit to the club.

Pete explained that the setting up of the parkrun in Lydney is progressing well. There is an Event Director (David Price) and a number of volunteers to become race directors. The Lydney parkrun committee have found two routes for which they have the land owner's permission, but they are still investigating other possibilities.

Getting the people of Lydney to run regularly will benefit FODAC, as we will be able to promote the club and our races at Lydney parkrun. Everyone on the Lydney parkrun committee is a member of FODAC and will therefore be able to promote the club every Saturday at parkrun. parkrun encourages clubs to link to parkrun and Jools stated that some clubs advertise with banners at their local parkruns.

The money raised so far for Lydney parkrun is around £ 2000.00 and therefore Lydney parkrun are looking for £ 1000.00 maximum.

We voted if we considered Lydney parkrun to be of benefit for the club; if we would gain new members and if Lydney parkrun may improve the performance of our athletes. Everyone agreed that this would be the case.

The question, if a donation would have any bearing on the club becoming a charity was raised and Chris H explained that as a charity we cannot hand over money without good reason (benefit) to the club. In order to get charity status we need to make sure that it is of benefit for the club. Can we quantify this benefit, i.e. if we get some new members?

We then took a vote and agreed unanimously that we should make a donation to Lydney parkrun.

The next question raised was: How much would we be willing to donate? Chris H said that we should offer to make up any shortfall by a certain date.

We agreed that Lydney parkrun should continue to raise money and we will make up any shortfall up to a maximum of £ 1000.00 by the 31<sup>st</sup> of March 2015. Stef will send a letter to Lydney parkrun committee with our offer.

**Action Stef**

### 3. Treasurer's Report

Our current bank balance on 17<sup>th</sup> of February is £ 9318.46, which does not include the reserve account.

The income received since the last meeting on 20<sup>th</sup> of January was £ 994.59, which was made up of Membership fees, track fees, sale of kit, Sportshall League and late payment from Christmas Tree race. The expenditure was £ 376.15 which was the hire of sports hall at the Leisure Centre and Severnbanks School, entry to the Glos County Relay champs (Juniors) and the race licence for Mallards Pike Race.

### 4. Membership Report

385 members + 9 to be processed this week, 172 paid competing members + U11 competitors, who do not pay the UKA fee.

### 5. Coaches' Report

Pete informed the committee that a couple of new members would like to gain their 'Leader in running fitness' certificate and it was stated that they must pay their UKA affiliation fee if they would like to attend a course. Pete needs to check with them if they have paid this fee. **Action Pete**

### 6. Hard standing area and Portakabin purchase

The hard standing area around the sheds has been measured by Chris M. We will require an area of 71 sq m to be concreted. The work would have to be done between Saturday and Monday during the school holidays and we should pay someone to do the job rather than us trying to find a working party to do it. Rob Freeman has offered to donate the wood. Chris M will speak to Rob and Hubert Ashley-Towel to get the work done. **Action Chris M.**

Chris M has looked into the purchase of a metal shed for parkrun equipment. It would cost £ 240.00 from B&Q and the club will pay for this as the original

parkrun container has been taken over by club for equipment storage. If we are placing the shed behind the 'parkrun' container we will need another gate for easy access. Pete will speak to Ken Creed at Lakers and Chris M will organise the metal shed and check with Rob Freeman re gate. **Action Pete, Chris M.**

Chris M looked also into the possibility of getting a second hand portakabin, which we could place next to the Nissen hut. This would leave us with the two containers for storage and we could get running water and heating in the portakabin and have a more comfortable area for registration and viewing. Pete will speak to Ken about the best location for a portakabin and we need to find out if the current arrangements with the school will stay the same and what implications a college move will have.

We should approach local hire companies for second hand portakabins.

#### 7. **Mallards Pike Race, 20<sup>th</sup> of May**

Jacqui has started the ball rolling. We have a race licence and St John's Ambulance has been booked. We decided that it would be a great idea to have a BBQ after the race and Jacqui will speak to the Forestry Commission to see if we can keep the gate open for longer. We do not have to book the burger van and can have some extra income for the club. It is an excellent idea, especially as the junior races are finished before the adult race and it will keep juniors and their families there to support the adults. Stef will liaise with Sharla to organise this. **Action Stef, Sharla**

#### 8. **Chip Timing**

Jacqui spoke to GraemeHawkins at Dursley Dozen about Chip Timing. They use DB max who charge £ 2.00 per chip, plus a small fee per runner. They will then advertise the event and chip time it. The disadvantage is that it requires pre entries rather than entries on the day. Jacqui will investigate further. **Action Jacqui**

This brought us on to advertising our races better. We should organise flyers to hand out at other races (maybe put on car windscreens) etc. We will design a flyer for Mallards Pike race as a trial. Jacqui will organise this. **Action Jacqui**

#### 9. **Next Club Chair**

Chris H has decided to stand down as chair of FODAC and will also come off the committee as he feels it would not be fair if he was still on committee if there is a chair. Pete said that he would be happy to stand as chair, but there would be a conflict of interests as Pete is Head Coach for FODAC. It is a decision for the AGM, but we need to find someone who will be happy to step in.

#### 10. Insurance for 0-5k group

The group is actually covered by Run England and not through the club's insurance. When we were investigating this query we noticed that our insurance does cover athletes who are not members of the club as long as they are coached by qualified coaches. This means we cannot insist on people becoming new members after two sessions for insurance reasons.

We agreed to change the rules that people are welcome to try training for 4 sessions at a cost of £ 1.50 per session and then they must join the club. Juniors will be able to have two weeks free trial, then two weeks at £ 1.50, after which they are also required to join the club.

#### 11. Any other business

Tablet computers for registration

Dave has asked if we could have two tablet computers to register Juniors and Adults. He did a trial on his own tablet and found it to be working well. We agreed to start with one tablet for the Junior registration for now. Stef will let Dave know to go ahead and buy a tablet with the software he requires.

##### **Action Stef**

We will look at the adult registration in due course and may investigate to use of a barcode system.

Pride of the Forest awards

We decided that it may be a good idea to nominate Connor Creed for these awards, but as we don't know him well enough the nomination would have to come through Dave. Stef will contact Dave. **Action Stef**

Pete is going to organise a Club pentathlon for 11<sup>th</sup> of April. Hopefully this may get more people interested in the Avon League.

The Spring Forest Mile will take place on Tuesday, 28<sup>th</sup> of April. We will need a number of volunteers for registration, time keeping and refreshments.

Gloucester Sports have offered to come to the Forest Mile to sell clothing and equipment. Jim will confirm with them. **Action Jim**

Walter Leach has kindly offered to sponsor to have the track measured officially, however, this will depend on how long the certification will be valid for.

Jacqui will make enquiries. **Action Jacqui**

The Cheltenham Half Marathon won't be in this year's club championship as the date was changed to clash with the Forest Autumn Half Marathon. It was decided to include the Breinton 10 M instead.

Jim Storrar has decided to stand down from the committee at the next AGM, due to other commitments.

The next meeting will be on Tuesday, 17<sup>th</sup> of March 2015 at the Fountain Inn, Parkend