

Minutes for FODAC Committee Meeting, Tuesday 20th January 2015

Present: Chris H., Chris M., Pete, Jools, Jacqui, Wendy, Sharla, Ian, Stef, David Jenkins

Apologies: Kathy, Frank, Jim, Bev

1. Proposed Constitution & Charity Status (David Jenkins)

David Jenkins kindly put together a new proposed constitution for FODAC which would have to be adopted if the club wants to become a registered charity.

The committee agreed to propose its adoption at the next Annual General Meeting. If this is agreed the club will become an unregistered charity until the constitution is submitted to and accepted by the Charity Commission.

The submitted Constitution will need the signatures of the elected officers/trustees. We agreed that the trustees would be the chairman, vice-chairman, honorary secretary, membership secretary and treasurer. No other committee members would be required to become trustees as this may put them off from becoming committee members.

2. Minutes of Meeting on 16th of December 2014 and matters arising

We are currently storing the spare running vests in a locked filing cabinet in the hut, so that they cannot just be taken. We have been informed that they need to be stored in another safe place, as the filing cabinet contains confidential information and should not only be accessible to authorised people. Ian is going to get a lockable filing cabinet for us to store any surplus kit in. **Action Ian.**

We discussed the current fees for new members which, if paid before the end of March, will cover membership until the end of March 2016. Chris M. will amend website to show the current fees and Chris H. will put a notice into the notice board at the front of the hut. **Action Chris M., Chris H.**

3. Treasurer's report

The income since the last meeting on 16th of December came to £ 1185.79, which was made up of track fees, Christmas Tree Race, Sale of kit, membership fees and refreshments sold at the cross country event. It also includes £ 400.00 from parkrun refreshments. Parkrun cannot hold money and therefore FODAC is holding this money, but ring fencing it for donations to Forest of Dean parkrun to buy any necessary equipment. Much of these funds come from refreshment sales at parkrun.

The expenditure since the last meeting came to £ 2948.28. This amount was high this month as it included hire of the sports halls for 16.5 sessions at Lakers school and 2 sessions at the Leisure Centre as well as 6 month track hire and toilet use at Lakers school. We also donated £ 200.00 to Great Oaks from the Christmas Tree race and had to pay the Forestry commission and St Johns Ambulance for that event. We have also been billed for the vests and crop tops which are now in stock for sale. Other expenditure included the affiliation fees for the Youth Development League and affiliation to the Gloucestershire AAA, as well as a new flood light for the track. We also purchased more run route signs which were used for the cross country event, but will also be needed for our future races.

It was decided that the price of the Lycra Crop tops will have to go up to £17.00 each as these are more expensive than the vests. Vests are still being sold at £ 15.00 for Junior Vests and £ 16.00 for Adult Vests.

4. Membership report

There was no membership report available at this time.

5. Coaches report

Pete stated that all coaching is going well, but we could still do with more coaches, especially in the Junior Section.

6. Annual General Meeting

It was decided that we should arrange for the AGM to be held on Friday, 8th of May and should be a meeting followed by a social night to encourage members to attend the meeting. Sharla will look into booking a venue and once she has confirmed a date there will be a notice on notice board at the front of the hut and on the website. **Action Sharla, Chris M., Stef**

7. Wish List

Chris had split the wish list, which was collated from members' comments into different sections: Facilities, Equipment, Coaching, Accommodation and other.

Facilities:

One of the most urgently needed improvements is the erection of a hammer net. We need to find a builder to mark out the area, concrete the circle and erect the net. Ian is to liaise with Pete to find builder to do this. **Action Ian, Pete.**

Concrete area between and in front of the huts: Hubert Ashley-Towell has offered to sort this out. Chris M. will liaise with Hubert. **Action Chris M.**

Road signs leading to the club. Pete will cost up a sign pointing from main road to club. **Action Pete**

The path between the huts is too narrow, but we can't change this as we would have to move the huts. We have to wait and see how new hard standing area will work out before we can see if we should have a new gate to the side of the huts.

Rain cover for hard standing area. Leyton Fleet has offered to sort this. Sharla will check. **Action Sharla**

Equipment:

The steeplechase barriers need renovating. Ian will do this for the club. **Action Ian.**

There were a number of requests such as the renovation of hurdles, purchase of new indoor hurdles and javalins, glow in the dark cones, 2 of each weight

hammer, shot and discuss, hi-viz jackets for 0-5 k groups and coaches' shirts, which Pete will price up for consideration at the next meeting. **Action Pete**

Request for Chip timing system for our races. Jacqui will find out how much it would cost to hire per race. **Action Jacqui**

Most of the accommodation improvement requests were not discussed as we will have to wait and find out what is going to happen with the college and how much of the area will still be available for use by the club.

8. Coleford 0-5k group

Pete informed us that there will be a new 0-5k group starting in Coleford on the 9th of March at the track and that Walter will take a new Lydney group on a different day, yet to be confirmed.

9. Parkrun in Lydney

A committee has been set up with Claire Lavender as chair to investigate the possibility of a Parkrun in Lydney.

The cost to set up a Parkrun is £ 6,000 of which £ 3,000 is funded by Parkrun central. The remainder must be funded from donations raised in the community. Pete asked the committee if FODAC would consider making a donation towards this cost. It was queried how much the club would benefit from a Lydney Parkrun and what benefits we get from the 0-5k group in Lydney. Pete explained that we have had a number of new members through the 0-5k group in Lydney and would see an increase in numbers if there would be a Parkrun in Lydney too.

Chris H. asked Pete to submit a written request from the Lydney Parkrun committee specifying the amount of the donation required as Parkrun. This was because Parkrun and FODAC are different organisations. The committee would consider this request in the next committee meeting.

Some members of the committee felt that a number of club members would be happy to help with the fundraising for a Lydney Parkrun as individuals, but that it was not FODAC's responsibility to set the new Parkrun up.

10. Track and Field Club Championships

Jools will speak to Chris Penny to look into organising this and we will discuss once we have more information. **Action Jools**

11. Cross Country County Championships

The Cross Country Championships were a great success, very well organised and we had many very positive comments from members of other clubs and the Gloucestershire AAA regarding, course, facilities, marshalls and the enthusiasm of our members. Thank you to Pete for setting this up.

There were two runners who were not happy with the course and complaint in an unsuitable manner. Both have been reported to the AAA and the clubs have been informed.

We had an email of complaint about the use of the College land, but Pete has confirmed with the College that written permission had been obtained and that they had no complaints.

It has been noted that in future we must inform the Forestry Commission about the use of the woods prior to the event.

12. Website

Chris M has been informed by the webhost company Streamline that our account will be integrated with Fasthosts Internet and that he is expecting a price increase once our current contract ends.

13. Maintenance of Club records

Club records are still maintained by Darren Andrews. Anyone who has achieved a new club record should contact Darren via email with the details.

14. King and Queen of the Mountain and Road

Chris M. suggested that this could be done with age graded results for some nominated races and will liaise with Jools to nominate races.

15. Pride of the Forest awards

Stef was approached by Vanessa Pegler-Marfell who suggested that the committee should look into nominating some members for the Pride of the Forest Awards. We decided to think about who we could nominate for these awards and to discuss a possible nomination at the next meeting.

16. New Membership Secretary

As Frank and Kathy have decided to resign from the post as membership secretary, Chris M has offered to take over the role. He would, however, not want to be involved in doing results for any races, organising the hare and tortoise races or the mile races if he takes on this new role.

The meeting ended at 9.45pm

The next meeting will take place on Tuesday, 17th of February 2015 at the Fountain Inn, Parkend.