

Minutes for FODAC Committee Meeting held on Tuesday 19th of August 2014

Present: Chris H., Chris M., Jacqui , Frank, Jim, Stef

Apologies: Ian, Bev, Wendy, Jools, Sharla, Kathy, Pete

1. Minutes of Meeting held 15th of July 2014 and Matters arising

Hut Tidy and Stocktake: Dave did a very good job with the hut and store tidy and we cleared the filing cabinets, but have not yet done a stock take. We need Dave or Pete to be around to do stock take because some of the equipment is shared with Lakers School and they will be able to confirm which items belong to us.

Kit: Bev was not able to source a new vest with white band. We urgently need to order new vests and Chris H. will ask Ann to do this. **Action: Chris H.**

We should make up a kit order form which shows photos of men's ladies and junior vests, crop tops, technical T-shirts and hoodies with prices.

Stef will contact T3 designs to find out more about hoodies (lead times, minimum orders) and see if they would also be able to do showerproof jackets. Maybe get samples for next meeting. **Action: Stef**

Forest Mile, 9th of September 2014

We agreed on prizes for the Forest Mile as follows:

Medals and bottle of wine for 1st, 2nd, 3rd men's and ladies' finishers

Bottle of wine for Age Category wins male, female 40, 50, 60.

Medals for Juniors are in the cabinet and should be sufficient.

Jim will buy the wine for this **Action: Jim**

The junior races for Forest Mile will start at 6.00pm, adult races around 6.45pm.

We will have to ask Pete to organise volunteers for Junior registration and also to arrange the timing of the all races. **Action: Chris H.**

We will need 4 people for the adult registration from 5.30pm. Chris Moore has already got time from the last mile event and will ask people to let him know if they are interested in running via Facebook, so he can provisionally allocate the heats. We will also ask members to provide some refreshments. **Action: Chris M.**

Carol Jones Trophy/Yorkley Dash Trophy

As we can't hold the Yorkley Gallop this year we decided to present these trophies at the Silent Valley Championship Race on the 19th of October, as the Mad Dog Jog falls on the same day as one of our other championship races. The trophies are awarded to the first female and male FODAC finishers in this race. We will ensure that everyone in the club is aware that these trophies will be awarded at the Silent Valley Race (Facebook, Website) **Action Chris M.**

Chris H will speak to Gwent Valley Wildlife Trust (the organisers) about presentation at the end of the race. **Action: Chris H.**

Jim will order memento for 2014 Carol Jones Trophy and Yorkley Dash Trophy for the winners.

When ordering these Jim will also order this year's championship trophies (1st, 2nd, 3rd lady and man) **Action: Jim**

Frank and Kathy are still chasing up CRB/DBS checks for coaches.

Frank will do a risk assessment for Junior parkrun.

Jacqui contacted Mitcheldean Brewery with regards to Race Sponsorship but has not heard from them.

2. Treasurer Report

There was no treasurer report available as Wendy is on holiday.

3. Membership Report

We now have 315 fully paid members. Some juniors have joined from the new satellite group at Severnbanks.

It has come to Frank's attention that members who have not renewed their membership for this year are still included in press-reports, results and the championship points table. This should not happen as it puts other members at a disadvantage.

4. Coaches Report

There is no coaches report as no coaches were available.

5. Forestry Commission Charges

If the club became a charity all our races would become fundraising events and we would be charged the cheaper fees by the Forestry Commission. It would also be easier to attract more sponsorship.

We would need 3/4 people to be trustees, but as it would only be a small charity all we would have to do is an annual return to the Charity Commission.

There would also be the opportunity to claim gift aid for certain items.

David Jenkins has offered to help the club set this up and Chris H. will ask him to go ahead with the initial enquiry, which will have to be agreed at a General Meeting.

Action Chris H.

Frank will check if there would be any implications with UKA if the club became a charity. **Action: Frank**

6. Christmas Tree Race

Jacqui has already booked everything and the race is organised. We will have to arrange for volunteer marshalls nearer the time and will have to advertise the race via Facebook, Website and mailing list. **Action: Chris M., Stef**

7. Any Other Business

Gazebo: The gazebo has disappeared. We think it may have been taken for repair. Chris M. will ask on Facebook if anyone knows where it is. **Action Chris M.**

During the discussions it appeared that the Junior Website Calendar of Events is not up to date and that we need to address this as not everyone looks on Facebook. Pete needs to speak to website administrator to sort this out. The junior events need to be posted on both, adult and junior facebook pages as not everyone is a member of both pages and some events may get missed. Chris H will speak to Pete about these issues. **Action: Chris H.**

The Meeting ended at 9.10pm

The next meeting will take place on Tuesday, 16th of September in The Fountain Inn Parkend.